

Kindergarten & School Age Departure and Arrival Consent

TRANSPORTATION	
For any children requiring bus transportation, it is up to the parents to make arrangements for their children to be escorted in and out of the center.	Initial
Brookview Montessori Child Development Centre and After School Care (BMCDC) does not provide transportation to and from schools and transportation is not a component of our program. Prior to registering your child please check with your child's school and familiarize yourself with the school's transportation policy.	Initial
BMCDC will assume responsibility for your child once he or she has arrived at our licensed facility.	Initial
CHILDREN DEPARTING/ARRIVING BY SCHOOL BUS	
To assist families whose children depart and arrive by school bus, we will supply guidance and assistance to walk across Brookview Plaza parking lot to bus stop (ETS Link #4167)	Initial
Should a child who is expected to be at BMCDC not arrive via bus, BMCDC will notify the parent of the absent child.	Initial
CHILDREN ATTENDING GEORGE H. LUCK	
Before School at 8:20 am the children will walk from BMCDC to George H Luck, we provide guidance and assistance on their walk to school.	Initial
At school dismissal children who will be attending BMCDC will meet at the benches in the front of the school. We will send a representative within 10 minutes from the dismissal bell at which time we will direct the children to walk to BMCDC.	Initial
AM KINDERGARTEN DROP OFF: The Kindergarten children will be walking with the OSC children to school. We supply a representative to accompany them to the Kindergarten door.	Initial
AM KINDERGARTEN PICK UP: A representative of BMCDC will meet the Kindergarten Children next to the office and walk with the children back to BMCDC.	Initial
PM KINDERGARTEN: Due to licensing requirements we are unable to provide drop off for PM Kindergarten. A representative of BMCDC will meet the PM Kindergarten Children at the front doors for pick up to walk with the OSC children to BMCDC.	Initial
INCLEMENT WEATHER	
Storm warnings will be monitored to determine the best meeting method, with the priority being the safety of the children and staff.	Initial
TORNADO WARNING: Should a tornado warning be in effect, BMCDC will not release the child to walk to school nor across the parking lot to catch the bus. BMCDC will contact the parents to make alternate arrangements for their child to get to school. Should the tornado warning be broadcast while your child is at school, BMCDC will notify the schools that the staff will remain at BMCDC and not be meeting children at their designated spots. Parents will be responsible for contacting their child's school to make alternate pick up arrangements.	Initial
THUNDER & LIGHTNING: In the presence of thunder and lightning storms BMCDC staff will use the 30 second guideline. This guideline requires our staff to take safety precautions if the thunder and lightning occur 30 seconds or less apart. Should the thunder and lightning occur 30 seconds or less apart then no one will meet the children at a bus stop or at school. Please inform your child to remain at school or on the bus should this incidence occur. Once the lightning and thunder has stopped for at least 10 minutes, BMCDC will send a representative to George Luck School.	Initial
ATTENDANCE & SCHOOL CLOSURES	
IRREGULAR ATTENDANCE: for children attending part time or with irregular schedules parents must submit a weekly or monthly attendance calendar in advance.	Initial
SCHOOL CLOSURES: Parents are responsible for providing written notification at least one week in advance to BMCDC for all non-school days, PD days, Non-instructional days, holidays, or schedule changes.	Initial

FAILURE TO NOTIFY OF ABSENCE

It is the parent's responsibility to inform BMCDC when their child will not be attending at least 30 minutes prior to dismissal time. Notification of absence can be done via email or by telephone.	Initial
Should your child not arrive at BMCDC, we will contact you using your contact information provided. If we are unable to reach either parent we will contact your child's school. If after these calls we have not received confirmation of the safe whereabouts of your child we will contact the City of Edmonton Police Services	Initial
After 3 incidences of non-notification of your child's absence, you will be charged a \$15.00 fee each time for the remainder of the school year.	Initial

FAILURE TO NOTIFY OF ABSENCE

The undersigned, in consideration of Brookview Montessori Child Development Center and After School Care (BMCDC) accepting our child, hereby and are bound by the above terms and all policies outlined above. BMCDC reserves the right to cancel this agreement at any time, as is the best interest of the child and the center.

Parent Name: (Print)

Parent Signature:	Date:
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